

NORTH SHORE PIANO TEACHERS' GUILD

BYLAWS

Revised, September 1997

I NAME

The name of this organization shall be: The North Shore Piano Teachers' Guild.

II PURPOSE

The purpose of this organization shall be:

- a) to encourage piano study,
- b) to inspire members to strive for constantly higher standards of teaching by evaluating new methods and technics,
- c) to provide for the professional growth and development of its members,
- d) to provide the opportunity for students to perform by sponsoring recitals and other musical programs,
- e) to foster cooperation and mutual respect among members.

III MEMBERSHIP

- a) Membership shall consist of teachers who have a college or professional degree in music or the equivalent in experience, and who want to promote and adhere to the standards of the Guild. An experienced teacher is one who has been actively teaching piano for a minimum of five years, who continues to upgrade his/her pedagogical skills, and who actively attends lectures and workshops.
- b) New members must be approved by a majority vote of the Executive Board upon submission of membership application.
- c) Members' grievances shall be brought to the Executive Board for prompt resolution.
- d) On motions regarding general business of the Guild, decision will carry on

a simple majority vote of those present. If a motion is deemed controversial or sensitive by a majority vote of members present, the issue shall be written at the meeting and mailed to all members by the corresponding secretary with provision for mail-in vote with return by specified date.

IV DUES

a) Dues for the following year are payable at the June luncheon, but no later than July 31. Those who have not paid their dues by July 31 shall forfeit their membership and can only be reinstated upon payment of dues and a late fee.

b) Members may bring a guest to the Guild lectures for a fee, the amount to be determined by the Executive Board.

V EXECUTIVE BOARD

a) The President shall preside at all meetings of the Guild and Executive Board, be present at committee meetings (with the exception of that of the Nominating Committee), appoint committees as needed, and oversee all activities of the Guild. The president, has the authority to call meetings.

b) The Vice-President shall assume the duties of the President in the absence or disability of the President, and assist the President as needed. It is suggested that the Vice-President will succeed the President in office, and that his/her name will be listed as such on the slate presented to the membership by the Nominating Committee when the president's term of office has been completed.

c) The Recording Secretary shall record the minutes of all meetings and keep them in a permanent book or binder. Said minutes shall be read at subsequent meetings. He/she will provide a copy, upon request, to a member who has missed a meeting. In the event of her absence, another member will be appointed by the President to act in her stead. He/she shall have a copy of the Bylaws on hand at all times.

d) The Corresponding Secretary shall send members notices of Guild activities and attend to correspondence of the Guild as directed by the President.

e) The Treasurer shall be in charge of the Guild's finances and financial records. He/she will submit a report to the membership-at-large at the September meeting and at the June luncheon, with a detailed written

report given to the Executive Board at their summer meeting. He/she should be prepared to give accurate information to the President upon request. The treasurer shall maintain a list of paid members to be distributed to the membership in September, a reminder having been sent to unpaid members on July 1. He/she shall turn over to his/her successor, within 30 days after election, all funds and financial records belonging to the Guild.

f) The Executive Board has the power and authority to control, manage and direct the affairs of the Guild, subject to such direction as given by the members.

VI

ELECTION OF OFFICERS

a) The Nominating Committee, consisting of at least three members appointed by the President, shall notify members in April that nominations will be accepted by May 1. Consent of each nominee must be received before his/her name is placed on the ballot. The Nominating Committee shall then mail a ballot to each member, to be returned by May 31. Officers will be elected by a majority of the members voting, or a plurality should three or more be nominated for an office. Election results will be announced at the June luncheon.

b) Officers shall serve a minimum two-year term starting July 1. No officer shall be eligible for the same office for more than two consecutive terms.

c) A vacancy occurring in any office but that of the presidency will be filled by the vote of the Executive Board. The office of President shall automatically be filled by the Vice-President.

VII

APPOINTMENTS

The President shall appoint the following:

a) Historian, who shall keep records of Guild activities.

b) Membership Chairperson, who shall review the applications of prospective members and submit them to the Executive Board for approval. He/she shall give all new members a copy of the Bylaws and other pertinent information.

c) Publicity Chairperson, who shall be responsible for sending articles of Guild activities to local newspapers. He/ she shall submit them to the

President to be reviewed prior to submission to the papers.

d) Program Chairperson (with committee if needed), who shall schedule professional lecturers to speak on matters regarding piano pedagogy.

VIII MEETINGS

The Executive Board shall meet during the summer to plan the program for the year. The annual meeting for the general membership will take place in September. The calendar and membership list for the year will be distributed at that time. Additional meetings of the Executive Board may be called by the president when necessary, with a prior eight-day notification.

IX AMENDMENTS

Written copies of proposed amendments to the Bylaws will be mailed to all members eight days prior to the next meeting at which time vote will be taken. Approval by two-thirds of the members present and voting will be required for adoption. Amendments will take effect immediately upon adoption.

AMENDMENT
TO THE
BYLAWS OF THE NORTH SHORE PIANO TEACHERS' GUILD
JULY 2000

Amend Section V: Executive Board; to the following:

- a) The President shall preside at all meetings of the Guild and Executive Board, be present at committee meetings (with the exception of that of the Nominating Committee), appoint committees as needed, and oversee all activities of the Guild. The president has the authority to call meetings. Co-Presidents may share the position of president. In the event of any tie vote of the Board, the Co-Presidents' vote counts as one vote. The term of each of the Co-Presidents shall be the same as that of the President. (Two consecutive two-year terms maximum.)